

**BUCKS COUNTY TAX COLLECTION COMMITTEE
MEETING MINUTES
August 31st, 2022**

Warwick Township
1733 Township Greene
Jamison, PA 18929

CALL TO ORDER

Robert Pellegrino, Northampton Township, Chairman convened the meeting of the Bucks County Tax Collection (TCC) at 4:04 PM and led the Committee in the Pledge of Allegiance to the flag.

ROLL CALL

Becki Wilhelm, Warwick Township, Secretary called the membership roll. There was not a quorum to conduct the Committee business. The total percentage of attendance was 44.57.

APPROVAL OF MINUTES

Because there was not a quorum, the minutes from the April 28th meeting will be presented for approval at the next meeting schedule for November 30th.

TREASURER REPORT

Ms. Bradley reviewed the Treasurer's report noting the fund balance should be around \$48,000 at the end of the year by estimating trending expenses and revenue. There should not be a need for an assessment in 2023.

The 2023 budget will be approved at the next meeting.

SOLICITOR'S REPORT (None)

OLD BUSINESS

A suggested was made to send out an Outlook invitation to participants for the next meeting, in an attempt to have a quorum. The secretary will investigate this.

NEW BUSINESS

Joe Lazzaro, Esq. of Keystone Collections Group stated that the 3rd quarter is experiencing continued growth and up 11.8% since this time last year. There has been a \$16 million increase as of the end of July. Keystone has performed an analysis to attempt to find the cause of the increase since it was not expected during or after the COVID-19 pandemic. The information collected from DCED that was shared with Keystone indicates that Bucks County is an anomaly as a county in Pennsylvania. Bucks County is outpacing delinquent recoveries compared to neighboring counties. Some counties have experienced reduced income and still have not recovered from the last couple of years.

Keystone has increased the number of attorneys on staff to concentrate on delinquents. Just as a reminder, the entities do not pay commission on delinquent collections. There has been an additional \$5.5 million collected in delinquents as of the end of July.

The yellow book audit was received in July and sent out electronically. The SOC was conducted in July with no findings in either audit.

Just as a reminder, Keystone Client Services have the capability to analyze an entities current tax revenue to predict future revenues for budgeting purposes. This is a service that is offered at no additional cost. The Keystone contract ends in December of 2023.

PUBLIC COMMENT (None)

There being no further business, Chairman Pellegrino adjourned the meeting at approximately 4:34 p.m.

The next meeting of the Committee will be on Wednesday, November 30th, 2022.

Respectfully Submitted,

Becki Wilhelm, Secretary