

**BUCKS COUNTY TAX COLLECTION COMMITTEE
MEETING MINUTES
November 30, 2015**

Warwick Township
1733 Township Greene
Jamison, PA 18929

CALL TO ORDER

Robert Pellegrino, Northampton Township, Chairman convened the meeting of the Bucks County Tax Collection (TCC) at 4:05 PM and led the Committee in the Pledge of Allegiance to the flag.

ROLL CALL

Carolyn McCreary, Plumstead Township, Secretary called the membership roll. There was a quorum to conduct the Committee business.

PUBLIC COMMENT (None)

APPROVAL OF MINUTES

A motion was made and seconded to approve the August 31, 2015 minutes. On vote, the motion carried unanimously.

TREASURER REPORT

Ratify Paid Invoices

Ms. Bradley noted an expenditure of \$30.08 to New Britain Township to reimburse for the cost of postage. She stated that there is currently \$46,664.58 in the fund.

SOLICITOR'S REPORT

Mr. Beauchamp advised the delegates that HB 245 is being considered in the state legislature, which would amend Act 32 and make it more administratively difficult to collect the earned income tax and may reduce tax revenue. It would also redefine non-taxpayer resident status as greater than 90 consecutive days making it more difficult for HR Departments and payroll companies. It would also prohibit any TCC from issuing any additional forms, policies etc.

OLD BUSINESS

Joe Lazzaro, Esq. of Keystone Collections Group informed the delegates that over \$135 million had been collected as of 10/31/15, which exceeds 2014. He noted that 2014 was the highest year ever. He reviewed details of the SOC audit, stating there had been no findings. He reminded the delegates that this audit is a test of controls to ensure they are safe, reliable and provide consistent data that can be relied on for sampling in audits.

Mr. Lazzaro spoke about the continuing efforts to locate taxpayers who did not report or under reported earnings on their local tax returns. He stated there were 19,384 individuals who did not report or seriously under-reported their income with \$1.87 million being generated from the first mailing. In addition to collecting past due taxes, this will put these individuals on the 2015-16 tax rolls. He noted that October 15 was the deadline to file a return for those individuals who filed for an extension in April. Those who fail to file will receive a "failure to file" notice. He stated that requests for notice of changes in tax rate were sent out on November 3 for the December 1 deadline.

NEW BUSINESS

Ms. Bradley reviewed the proposed 2016 budget with the members and the proposed \$10,000 assessment for 2016. Both had been previously presented and discussed at the August 31 meeting. A motion was made and seconded to adopt the 2016 budget. On vote, the motion carried unanimously.

A motion was made and seconded to adopt Resolution 2015-01 setting the 2016 assessment of \$10,000 and its allocation. On vote, the motion carried unanimously.

The proposed meeting dates for 2016 were distributed. A motion was made and seconded to approve the meeting dates. On vote, the motion carried unanimously.

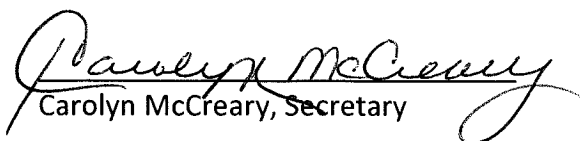
Mr. Pellegrino stated that the insurance renewal was submitted to Penn Prime, and he did not anticipate a rate increase.

PUBLIC COMMENT (None)

There being no further business, Chairman Pellegrino adjourned the meeting at 4:55 PM.

The next meeting of the Committee is Thursday, January 28, 2016.

Respectfully Submitted,


Carolyn McCreary, Secretary