

**BUCKS COUNTY TAX COLLECTION COMMITTEE  
MEETING MINUTES  
November 25, 2014**

Warwick Township  
1733 Township Greene  
Jamison, PA 18929

**CALL TO ORDER**

Robert Pellegrino, Northampton Township, Chairman convened the meeting of the Bucks County Tax Collection (TCC) at 4:05 PM and led the Committee in the Pledge of Allegiance to the flag.

**ROLL CALL**

Carolyn McCreary, Plumstead Township, Secretary called the membership roll. There was a quorum to conduct the Committee business.

**PUBLIC COMMENT (None)**

**APPROVAL OF MINUTES**

A motion was made and seconded to approve the August 28, 2014 minutes. On vote, the motion carried unanimously.

**TREASURER REPORT**

Eileen Bradley, New Britain Township reviewed the Treasurer's Report, noting that there were no expenditures for the period and there is a Net Fund Balance of \$40,698.00

**SOLICITOR'S REPORT**

Mr. Beauchamp referenced a case that was recently heard by the U.S. Supreme Court involving a Maryland tax credit that resembles the Super Credit issue the TCC unsuccessfully appealed to the Pennsylvania State Supreme Court.

**OLD BUSINESS**

Joe Lazzaro, Esq. provided an update on the tracking and recovery of delinquent accounts, stating that just under \$5 million had been collected this year. He also noted that current collections exceed 2013 by about \$1 million. He advised that DCED had revamped the individual tax return form and instruction, and all EIT collectors will be required to use the template. He reported that the business tax return forms are going out today.

Mr. Lazarro updated the delegates on a major IT undertaking involving Geo-Code to ensure that property addresses are being reported in the correct municipality. He stated that many counties had waived their normal fees for the data because of the purpose of the request, but Bucks County had not.

He reminded everyone that December 1 is the due date for DCED to be notified of new taxes or changes to the existing rates.

#### NEW BUSINESS

Mr. Pellegrino advised the delegates that he had made application to Penn Prime for the insurance renewal and it is currently being reviewed by the underwriters. The premium is expected to be \$6500.00 for 2015.

Ms. Bradley sought authorization for the 2015 assessment and the withholding of the each member municipalities' and school districts' share of the assessment. The calculated share is based on the \$15000 budgeted for 2015. Copies of the resolution and the 2015 assessment schedule were available for the members. A motion was made and seconded to adopt the resolution. On vote, the motion carried unanimously.

Ms. Bradley reviewed the proposed dates for the 2015 meetings, stating that a couple of the meetings will occur in the fifth week of the month, and be held on Monday. A motion was made and seconded to authorize the advertisement of the meeting schedule. On vote, the motion carried unanimously.

#### PUBLIC COMMENT (None)

There being no further business, Chairman Pellegrino adjourned the meeting at approximately 4:35 PM.

The next meeting of the Committee is Tuesday, January 27, 2015 at 4:00 PM.

Respectfully Submitted,

  
Carolyn McCreary, Secretary