

**BUCKS COUNTY TAX COLLECTION COMMITTEE
MEETING MINUTES
August 30, 2016**

Warwick Township
1733 Township Greene
Jamison, PA 18929

CALL TO ORDER

Robert Pellegrino, Northampton Township, Chairman convened the meeting of the Bucks County Tax Collection (TCC) at 4:00 PM and led the Committee in the Pledge of Allegiance to the flag.

ROLL CALL

Carolyn McCreary, Plumstead Township, Secretary called the membership roll. There was a quorum to conduct the Committee business.

PUBLIC COMMENT (None)

APPROVAL OF MINUTES

A motion was made and seconded to approve the May 31, 2016 minutes. On vote, the motion carried unanimously.

TREASURER REPORT

Ratify Paid Invoices

Ms. Bradley reviewed the Treasurer's report noting the expenditure for the period totaling \$124.88. This was payment to MWM, LLC for website services. A motion was made and seconded to ratify the expenditure. On vote, the motion carried unanimously. Ms. Bradley stated that the Treasurer's report shows a new fund balance of \$48,898.24.

Ms. Bradley reviewed the proposed 2017 budget, noting that it was prepared with a \$10,000 assessment, and if adopted as proposed this could result in no assessment being required for fiscal year 2018. A motion was made and seconded to adopt the 2017 proposed budget. On vote, the motion carried unanimously.

Ms. Bradley noted that the weighted vote calculation and the allocation of the assessment cannot be finalized until the remaining 6 or 7 municipalities submit their earned income tax (EIT) verifications.

SOLICITOR'S REPORT

Jonathan Calpas, Esq. was present on behalf of Geoff Beauchamp, Esq. Mr. Calpas notified the Committee that one tax appeal was received in August, which would be forwarded to the Tax Appeals Committee. It was noted that the Appeals Committee had rendered decisions on two prior appeals.

OLD BUSINESS

Mr. Calpas reviewed the details of the proposed resolution previously discussed at the May 31 meeting. If adopted it would allow all eligible taxpayers to take credit against earned income tax paid in other states. The Committee was reminded that adoption of the resolution would memorialize what Keystone Collections is already doing. Matt Melinson, the delegate from Ivyland Borough commented on item no. 2 of the resolution that he believed could be misinterpreted. Mr. Calpas stated the attorneys could look at the language and propose an amendment if they believe it is necessary. A motion was made and seconded to adopt the resolution. On vote, the motion carried unanimously.

NEW BUSINESS

Joe Lazzaro, Esq. of Keystone Collections Group spoke about the EIT tracking, noting that collections are \$10.7 million over this time last year. Mr. Pellegrino reminded the Committee that part of this is because Bensalem has enacted the EIT. Mr. Lazzaro stated that 91% of the businesses file electronically. He reported that 11,095 delinquent notices were sent out in June resulting in over \$1 million being received in this quarter. The recent appeals referenced by Mr. Calpas were in response to the delinquent notices. He stated that there continues to be a lag in the timing of the state releasing data. It was noted that the continued emphasis on looking for non-filers not only collects money due, but places these individuals on the tax rolls.

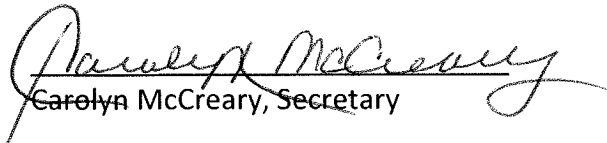
The Committee discussed the idea of closing the satellite office in Warrington, which was originally opened to assist taxpayers in the transition as Act 32 was being implemented. There has been no foot traffic since. A motion was made and seconded to negotiate this out of the contract with Keystone Collections. On vote, the motion carried unanimously.

The meeting dates for 2018 were announced. They will continue to be held at the Warwick Township building at 4:00 p.m.

PUBLIC COMMENT (None)

There being no further business, Chairman Pellegrino adjourned the meeting at approximately 4:50 PM. The next meeting of the Committee is Tuesday, November 29, 2016.

Respectfully Submitted,


Carolyn McCreary, Secretary