

**BUCKS COUNTY TAX COLLECTION COMMITTEE  
MEETING MINUTES  
May 31, 2016**

Warwick Township  
1733 Township Greene  
Jamison, PA 18929

CALL TO ORDER

Robert Pellegrino, Northampton Township, Chairman convened the meeting of the Bucks County Tax Collection (TCC) at 4:05 PM and led the Committee in the Pledge of Allegiance to the flag.

ROLL CALL

Carolyn McCreary, Plumstead Township, Secretary called the membership roll. There was a quorum to conduct the Committee business.

PUBLIC COMMENT (None)

APPROVAL OF MINUTES

A motion was made and seconded to approve the January 28, 2016 minutes. On vote, the motion carried unanimously.

TREASURER REPORT

***Ratify Paid Invoices***

Ms. Bradley reviewed the Treasurer's report noting the expenditure for the period totaling \$2400.00. This was payment to Bee Bergvall & Co. for audit services. A motion was made and seconded to ratify the expenditure. On vote, the motion carried unanimously. Ms. Bradley stated that the Treasurer's report was prepared in advance of the \$10,000 assessment to the municipalities and school districts. She advised the members that the annual audit is on the TCC website.

Mr. Pellegrino noted that there were no audit adjustments, no uncorrected reporting errors, and that the report shows the results of the TCC operations to be neutral, consistent and clear.

SOLICITOR'S REPORT

Jonathan Calpas, Esq. was present on behalf of Geoff Beauchamp, Esq. Mr. Calpas spoke about the draft legislation regarding the Philadelphia Wage Tax Super-Credit, noting the legislation

would allow each municipality to retain the earned income tax from residents who work within the city. Mr. Pellegrino reviewed some of the history behind the legislation and thanked the Bucks County Association of Township Officials (BCATO) for taking the lead in this effort.

Mr. Calpas explained details of a proposed resolution that was shared with the members. It would allow all eligible taxpayers to take credit against earned income tax paid in other states. It was noted that adoption of the resolution would memorialize what Keystone Collections is already doing. The consensus of the members was to permit Keystone to continue processing returns in the same manner. The resolution will be emailed to the members and placed on the August 30 meeting agenda for formal adoption.

#### OLD BUSINESS

#### NEW BUSINESS

Joe Lazzaro, Esq. of Keystone Collections Group stated that at the January meeting he reported the 2015 tax collections exceeded all prior years. Currently the collections are about 9% over the prior year for the same time period. He noted that employers are filing faster, and internal processing and bank transfers are occurring more quickly. He reported that 99% of the returns and refunds are processed with 1/3 of the returns being filed electronically. Mr. Lazzaro reported that delinquent collections continue to go well, and the company has added two attorneys because of audits relating to noncompliant employers and individual taxpayers. He reminded the members to direct residents to call Keystone directly concerning delinquent notices they receive.

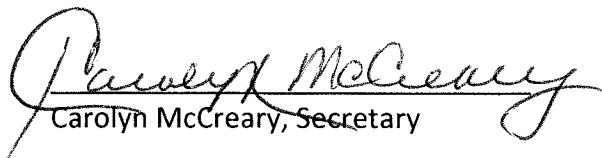
Ms. Bradley informed the members that she had received notice of a tax appeal being filed and the Tax Appeals Board will need to convene a meeting to review the details of the appeal and make a determination.

#### PUBLIC COMMENT (None)

There being no further business, Chairman Pellegrino adjourned the meeting at approximately 4:50 PM.

The next meeting of the Committee is Monday, August 30, 2016.

Respectfully Submitted,

  
Carolyn McCreary, Secretary