

**BUCKS COUNTY TAX COLLECTION COMMITTEE
MEETING MINUTES
January 28, 2014**

Warwick Township
1733 Township Greene
Jamison, PA 18929

CALL TO ORDER

Robert Pellegrino, Northampton Township, Vice-Chairman convened the meeting of the Bucks County Tax Collection (TCC) at 4:05 PM and led the Committee in the Pledge of Allegiance to the flag.

ROLL CALL

Carolyn McCreary, Plumstead Township, Secretary called the membership roll. There was a quorum to conduct the Committee business.

REORGANIZATION

Nominations were sought for the Officers of the Committee. With none being received a vote was made and seconded to reappoint the current Officers, Management Committee, Tax Appeals Board and Open Records Officer. The motion carried unanimously.

Officers

Robert Pellegrino, Northampton Township – Chairman
Stephanie Teoli Kuhls, Middletown Township– Vice Chair
Carolyn McCreary, Plumstead Township – Secretary
Eileen Bradley, New Britain Township – Treasurer

Management Committee

Chester Pogonowski, Wrightstown Township
Stephanie Mason, Doylestown Township
Robert Reinhart, Council Rock School District
Ann Alker, Upper Southampton Township
Caroline Brinker, Doylestown Borough

Tax Appeals Board

David Matyas, Central Bucks School District
Nick Forte, Tincum Township
Lorraine Leslie, Hilltown Township
Patricia Roeder, Milford Township (Alternate)
Barry Lubert, Warrington Township (Alternate)

Open Records Officer
Carolyn McCreary

Motion was made and seconded to appoint Geoffrey Beauchamp, Esq. as the TCC Solicitor. On vote, the motion carried unanimously.

Motion was made and seconded to appoint Bee Bergvall & Co. as the auditor for the TCC. On vote, the motion carried unanimously.

Motion was made and seconded to appoint Penn Prime as the TCC Insurance Broker. On vote, the motion carried unanimously.

Motion was made and seconded to appoint First Saving Bank of Perkasie as the TCC depository. On vote, the motion carried unanimously.

Motion was made and seconded to approve the 2014 meeting dates. On vote the motion carried unanimously. Meetings dates are as follows:

Tuesday, January 28, 2014
Thursday, May 29, 2014
Thursday, August 28, 2014
Tuesday, November 25, 2014
Tuesday, January 27, 2015 (Reorganization Meeting)

PUBLIC COMMENT (None)

APPROVAL OF MINUTES

A motion was made and seconded to approve the November 26, 2013 minutes. On vote, the motion carried unanimously.

TREASURER REPORT

Ratify Paid Invoices

Ms. Bradley reviewed the expenditures for the period totaling \$6,128.00. A motion was made and seconded to ratify the expenditure. On vote, the motion carried unanimously.

Ms. Bradley reminded the members that there will be no assessment for 2014.

SOLICITOR'S REPORT

Mr. Beauchamp informed the delegates that there would be a need for an Executive Session to discuss the details of Keystone Collections Group's proposed contract addendum and amendment.

OLD BUSINESS (None)

NEW BUSINESS

Joe Lazzaro, Esq. of Keystone Collections Group updated the members on the collection of the EIT revenue and the results of the initial delinquent tax collections. He noted that the increase in overall revenue for the municipalities and school districts ranged from 6-20%. He advised that using the state information and records of prior collections DCED had estimated that Bucks County TCC would receive about \$128 million in tax revenue, but in 2013 collections relating to 2012 totaled \$160 million. He noted that initially \$885,000 was collected in delinquent EIT and now a little under \$2 million has been recovered. He stated that the vast majority of the delinquent taxpayers did not appear on the tax rolls, but were only discovered after comparing the tax rolls to the state report.

Mr. Lazzaro provided packets of information to the delegates that contained the forms that employers and employees will be receiving.

Mr. Pellegrino adjourned the meeting for an Executive Session at 4:25 PM.

Mr. Pellegrino reconvened the meeting at 4:40 PM and called for a vote to extend and amend the contract with Keystone Collections Group through 12/31/19. A motion was made and seconded. On vote, the motion carried unanimously.

PUBLIC COMMENT (None)

There being no further business, Chairman Pellegrino adjourned the meeting at approximately 4:55 PM.

Respectfully Submitted,


Carolyn McCreary, Secretary