

**BUCKS COUNTY TAX COLLECTION COMMITTEE
MEETING MINUTES
August 30, 2012**

Warwick Township
1733 Township Greene
Jamison, PA 18929

CALL TO ORDER

Robert Pellegrino, Northampton Township, Vice Chairman convened the meeting of the Bucks County Tax Collection (TCC) at 4:15 PM and led the Committee in the Pledge of Allegiance to the flag.

ROLL CALL

Mr. Pellegrino called the membership roll. There was a quorum to conduct the Committee business.

ELECTION OF TCC SECRETARY

Mr. Pellegrino announced that Stephanie Teoli has taken the job of Township Manager in Middletown Township, and while Middletown is a member, they are a non-voting member as they have no earned income tax at this time. He made the recommendation that the Secretary should be a voting member of the Committee. A motion was made and seconded to appoint Carolyn McCreary, Plumstead Township, as Secretary. On vote, the motion carried unanimously and Ms. McCreary accepted the position.

APPROVAL OF MINUTES

A motion was made and seconded to approve the May 29, 2012 minutes. On vote, the motion carried unanimously.

TREASURER REPORT

Ratify Paid Invoices

Eileen Bradley, TCC Treasurer, New Britain Township, reported no new invoices for ratification for this period.

Budget Update

Ms. Bradley reviewed the proposed 2013 budget, stating she believes \$50,000 in revenue for the account is sufficient. On vote, the motion carried unanimously. She noted that 2013

assessment can be deducted from Keystone's remittance to each member with the Executive Committee recommending this to the members. On vote, the motion carried unanimously.

SOLICITOR'S REPORT

Update on Litigation Regarding Philadelphia "Super Credit"

Solicitor Geoff Beauchamp provided an update regarding the Philadelphia "Super Credit" litigation, noting that a petition was filed with the Commonwealth Court. He stated that the Pennsylvania Institute of Certified Public Accountants (PICPA) is expected to file an amicus brief.

Code of Ethics

A proposed Code of Ethics was presented for consideration, with Mr. Pellegrino noting that not everyone had sufficient time before the last meeting to review it. A motion was made and seconded to adopt the Code of Ethics. On vote, the motion was carried unanimously.

OLD BUSINESS

Joe Lazzaro, Esq. and Rob Good of Keystone Collections Group were present to update the Committee on the transition to the new tax collector. He addressed the need for the Committee members to make sure their municipalities had notified their previous collector that Keystone would now be collecting the delinquent EITs. He spoke about the importance of the SSAE-16 audit of Keystone's internal controls, noting that auditors would be able to rely on this and not have to perform testing for their individual municipal clients at an additional expense to them. Mr. Lazzaro spoke about the potential financial impact a successful challenge to the Philadelphia "Super Credit" would have for the five counties surrounding Philadelphia. He noted the recent announcement that the Central Tax Bureau had ceased operations, and the impact this was having on communities in the Commonwealth who were using them.

NEW BUSINESS

There was no new business for the Committee.

PUBLIC COMMENT (None)

There being no further business, Vice Chairman Pellegrino adjourned the meeting at approximately 5:15 PM.

Respectfully Submitted,


Carolyn McCreary, Secretary